

**DISCOVERY AT RAVENCREST HOME OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
February 26, 2018**

CALL TO ORDER

The meeting was called to order at 6:34 pm. Board members present were Rita Clark and Kimberly Barberi Present from Priority Property Management was Jennifer Yeardley.

OPEN FORUM

Homeowners had some general questions.

MINUTES

The minutes from the January 22, 2018 were reviewed, Kimberley made a motion, Rita 2nd the motion, to approve as written.

HEARINGS

There were no hearings at this meeting.

APPROVED BETWEEN MEETINGS

Nothing was approved between meetings.

FINANCES

The January 2018 financials were reviewed after all questions were answered, the meeting continued.

MANAGER'S REPORT

Jennifer reviewed the manager's report. After all questions were answered, the meeting resumed.

UNFINISHED BUSINESS

Water Bill Back – Jennifer informed the Board she did not have the legal opinion back from the attorney, this item was tabled.

Open Board Position- Rita made a motion to appoint Jennifer Skinner to the open Board position, Kimberly 2nd the motion.

Concrete Repairs- Jennifer informed the Board that she was keeping a list of concrete repairs that are needed. Will schedule a walk through with the Board to determine to what areas are a priority.

454 Rolling Hills Shed Door Replacement – Jennifer provided the Board with several bids for the shed door replacement, after a brief discussion it was voted to have AmRock replace the shed door.

Lighting Alteration Alternatives- Jennifer presented the Board with two bids, one from Spectrum Lights and one from Rocky Mountain Electric. This item was tabled for further review and possibly more bids.

415 Ravenview – Deck Bids this item was tabled as bids have not been received.

2018 Painting Schedule- Jennifer presented the Board with a new painting schedule through 2027. Jennifer informed the Board she had sent out bid requests to 5 different painting companies for estimates for 9 buildings to be painted this year.

NEW BUSINESS

Fence Replacement Policy- Jennifer presented the Board with a draft fence replacement policy as a recommendation. The Board will review the policy, this item was tabled.

Landscaping Improvement Bid – Jacob with Fisk landscaping presented the Board landscaping improvements for 2018 for \$15,710, phase 1 to start immediately.

Landscaping modification to allow for a gate to open- This will be revisited in the summer.

Tree Health Care Program – Jennifer provided the Board with two bids for tree health care to battle the bark beetle that now present on many of the trees. After a discussion the Board voted to go with Tall Timbers for \$5885 per year.

2018 Street and Parking Seal Coat Schedule – Jennifer informed the Board the seal coating will be done in June and should take a week if there are no weather delays.

NEWSLETTERS

Jennifer requested the Board send newsletter articles they would like to see in the newsletters.

EXECUTIVE SESSION

There was no executive session.

DESIGN REVIEW REQUEST

None

NEXT MEETING

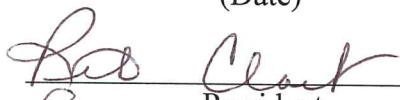
The next Board meeting will be on Monday March 26, 2018.

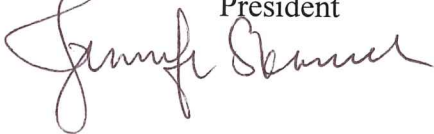
ADJOURNMENT

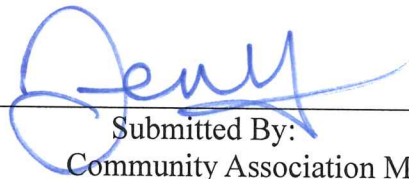
With no further business to discuss, the meeting was adjourned 7:37 PM

These minutes were approved by the Ravencrest Homeowners Association Board of Directors on:

(Date)



President




Submitted By:
Community Association Manager